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| **STATE OF TENNESSEE** | **COURT****[ ] Chancery** **[ ]  Circuit** | **COUNTY****[ ]  Greene** **[ ]  Hamblen**[ ]  **Hancock** [ ]  **Hawkins** |
| **REQUEST TO CONTINUE** |  **Case No.** |

**PLAINTIFF**

**DEFENDANT**

**OTHER:**

**INSTRUCTIONS:** Chancellor Jenkins must approve every continuance request, even if agreed. Before contacting Chancellor’s office with a Request to Continue, you must ***first*** contact the opposing party to determine if an agreement can be reached, even a Pro Se party. A reset date **MUST** be included unless otherwise prior approved.

* + - * **If there is an agreement**, complete form and fax/email to the Chancellor's office (a Motion to Continue is not needed). An Agreed Order resetting the case should be filed with Clerk’s Office.
* **If there is no agreement**, fax/email: 1) *Motion to Continue* and 2) *Request to Continue* to the Chancellor's office. Carolyn will contact the parties to schedule a teleconference regarding the motion.
* **Fax or email this form to: (423) 272-4313 or** **Carolyn.Parsons@tncourts.gov**

**Check first box for requesting party, complete information for all parties:**

|  |  |  |
| --- | --- | --- |
| **[ ]**  | **Counsel for:** [ ]  Plaintiff [ ]  Defendant       | Fax/Email:      |
| **[ ]**  | **Counsel for:** [ ]  Plaintiff [ ]  Defendant       | Fax/Email:       |
| **[ ]**  | [ ] Other Counsel:      | Fax/Email:       |
| **[ ]**  | [ ] Pro Se:      | Fax/Email:       |

**CASE CURRENTLY SCHEDULED:** Click or tap to enter a date.and requesting party would show:

[ ]  All parties agree to reschedule this matter to Click or tap to enter a date.

[ ]  Opposing side has not been served/received notice of the hearing, new Notice to be filed.

[ ]  Case settled or motion is moot, no reset date needed.

[ ]  Parties **DO NOT AGREE** to continue this matter. A conference call with the Chancellor is requested.

 **(A Motion to Continue must be filed and a copy sent to Chancellor’s office with this request)**

**OTHER:**      .

**COURT USE ONLY**

THE COURT ORDERS THAT THE REQUEST FOR CONTINUANCE BE:

[ ]  GRANTED- all parties agree to the reset date of , **Agreed Order to be filed.**

[ ]  GRANTED- OBJECTIONS heard, continuance granted , M**oving party shall file an Order.**

[ ]  DENIED- the Court **denies** the request- the case shall remain on the court docket:

 .

[ ]  OTHER

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►Judge’s signature: Date \_\_\_\_\_\_